

## workplace giving – information for employees

### **Where is my donation going?**

Your donation will go directly to Children's Hospital Foundations Australia. Funds will be channeled into pediatric research and treatment initiatives including research, equipment, education, entertainment, volunteers, resources for patients and parents and hospital services that otherwise would not exist. The donations equally benefit all five partnering children's hospital foundations around Australia.

### **What happens at the end of the financial year?**

Your employer or Payroll Manager will need to give you a written statement detailing the amount that has been donated at the end of each financial year either separated from or on your pay summary (group certificate).

### **If our business administers a workplace giving program do all employees have to donate?**

No, the process is entirely voluntary - both the employee and the employer must agree to participate.

### **What if my employer doesn't have a workplace giving program set up?**

Setting up a Workplace Giving program is very straightforward. We have prepared a guide for employers with the relevant steps and information guide from the ATO. Similarly we are always on hand to answer any questions – simply call 1300 062 673.

### **What is the cost to employers?**

Setting up the program into the payroll system through a few forms and entering deductions for each donator/employee once into an automatic payroll system is the only cost. We've attached a document prepared by the Australian Taxation Office regarding the setting up of Workplace Giving programs as part of this information pack.

### **Is workplace giving the same as salary sacrificing?**

No. Salary sacrificing can affect an employee's superannuation and payroll taxation calculations where as workplace giving doesn't.

### **By donating through a workplace giving program will my superannuation contribution be reduced also?**

No. The workplace giving arrangement does not affect an employee's gross income or other calculations such as superannuation guarantee payments or fringe benefits (FBT).